

CAMPING & RETREAT MINISTRIES RESIDENT CAMP COUNSELOR JOB DESCRIPTION

Resident Counselor for Oregon-Idaho Conference Camping of United Methodist Church

Pay:

\$4,640 for 8 weeks* (\$580/week)

**All salaries are offered on a pro rata basis.*

Dates*:

June 11-20 – Training @ Camp Magruder

June 22-28 – Magruder Week 1 (Senior High & Senior High MADD Camp (Music, Art, Dance, & Drama))

June 30-July 4 – Magruder Week 2 (Mini-Camp, or Camp Hope (camp that serves disabled adults))

July 7-12 – Magruder Week 3 (Elementary 1, Middle School 1, Q Camp)

July 14-19 – Suttle Lake Week 1 (dates approximate)

July 21-26 – Suttle Lake Week 2 (dates approximate)

July 28-August 2 - Week Off (unpaid - dates approximate)

August 4-9 – Magruder Week 3 (Elementary 2, Middle School 2, Senior High Adventure)

Travel Days*:

- Monday, June 17 (Magruder to Suttle Lake)
- Wednesday, June 19 (Suttle Lake to Magruder)
- Friday, July 12 (Magruder to Suttle Lake)
- Saturday, July 27 (Suttle Lake to Magruder)

**All dates are subject to change based on reservation shifts and the needs of the camper calendar, but these are the dates as accurately as we can predict them at this time.*

GENERAL RESPONSIBILITY: Counselors are called to support the ministry of the Camp and Retreat Ministry Board of the Oregon and Idaho United Methodist Church by providing Christian leadership and supervision to campers in such a way that embodies our mission fully. Counselors lead or assist with activities, provide leadership to other counselors, and guide campers in their personal growth and daily living skills. Counselors will serve at multiple camp locations during the course of the summer.

KEY RELATIONSHIPS: Counselors live with a cabin group during camp sessions. Counselors work closely with each other and other program leaders to supervise campers and provide activities. Counselors may be assigned a counselor-in-training or another less experienced counselor to mentor. The Program Coordinator and/or Dean will offer overall supervision, assistance, and guidance.

SPECIFIC DUTIES:

A. Participate in training week(s) prior to camp and continuing education during camp, to develop skills in:

1. developing a positive Christian community
2. emergency procedures
3. safe sanctuary practices
4. camp curriculum and scriptures
5. age-level characteristics
6. problem-solving skills and conflict resolution
7. activity leadership and safety
8. small group leadership
9. engaging campers in planning and leading morning watch, campfire and other worship experiences
10. environmental stewardship practices

B. Ensure proper supervision of campers at all times.

C. Supervise the daily routines of cabin life:

1. become acquainted with campers as they arrive and help them get settled
2. develop a cabin covenant
3. establish routines for lights out, FOB, and waking
4. establish routines that ensure camper hygiene

5. be alert to camper needs
 6. clean up of cabin and camp facilities
- D. **Organize, lead, and/or assist with the camp activities as assigned:**
1. Environmental Stewardship & Nature Discovery
 2. Cooperative Games
 3. Music and Song Leading (campfires, worship, morning watch, meals, etc.)
 4. Overnight Camp Outs and Outdoor Skills
 5. Bible study & Devotions
 6. Outdoor Cooking
 7. Arts & Crafts
 8. Swimming pool and waterfront lookout for swimming and/or boating
 9. Team building activities
 10. Others as skills & abilities allow
- E. **Work with the health care provider to carry out routine and emergency health care procedures as needed**
- F. **Be a positive role-model at all times:**
1. set the example of personal appearance
 2. model appropriate manners
 3. maintain a positive attitude
 4. address problems constructively
 5. practice prayer and other spiritual practices
 6. avoid special privileges
- G. **Help with camp clean-up/housekeeping** as part of daily routines and after campers depart from camp.
- H. **Participate enthusiastically** in as many camp activities as possible, even when not responsible for leading.
- I. **Participate in staff meetings and devotions.** All staff are encouraged to support one another in problem solving and sharing best practices, as well as provide feedback and suggestions for improvement of the camp program.
- J. **Evaluate the camp experience:**
1. Help campers evaluate their experience throughout the week.
 2. Encourage campers to share evaluations at the end of the session.
 3. Share your feedback with Program Coordinators and/or Deans.

REQUIREMENTS:

1. Certification in CPR and First Aid (American Red Cross or equivalent)
2. At least 18 years of age or high school graduate

DESIRED QUALIFICATIONS:

- A. Ability to be flexible, learn quickly, take initiative, and follow directions.
- B. Awareness of safety and ability to actively intervene when needed.
- C. Ability to engage participants in activities with enthusiasm and clear directions.
- D. Ability to understand, identify, implement and articulate clear directions including safety measures.
- E. Ability to model appropriate behavior and use positive discipline techniques when needed.
- F. Teaching or leadership skills in several areas listed under "E" above.
- G. Preference given to applicants with a growing Christian faith and ability to support others in their personal faith development.

ESSENTIAL FUNCTIONS:

1. Willingness to participate in a team environment.
2. Ability to communicate effectively with campers and other staff
3. Read and sign the Camp & Retreat Ministry Mission Statement and Staff Disclosure Form.
4. Pass background check required by all staff.